

The Word TSLR is nothing but Town Survey Land Register. Using this service Applicant knows the Land owner details. TSLR copy is The Output of this service. Deputy Director is Competent Authority for Hyderabad District and Municipal Commissioner is competent Authority for Other Districts.

Category Type	В		
User Charges	INR 35/-		
SLA	7 working days		
Competent Authority	Deputy Director SS&LR in Hyd. Municipal Commissioner in other		
	districts		
Documents Required	Application Form*		

**Note:** The asterisk (\*) denotes mandatory requirement of documents.

## Apply for CC of TSLR Service:

This section contains instructions for the operators of the Meeseva web application to apply for Certified Copies of TSLR Certificate.

1) In Meeseva home screen, under List of Services, Select Revenue **Department**. As depicted in Figure 1.



Figure 1: Revenue Department

2) Select CC of TSLR Application Service under Revenue department services as depicted in Figure 2.



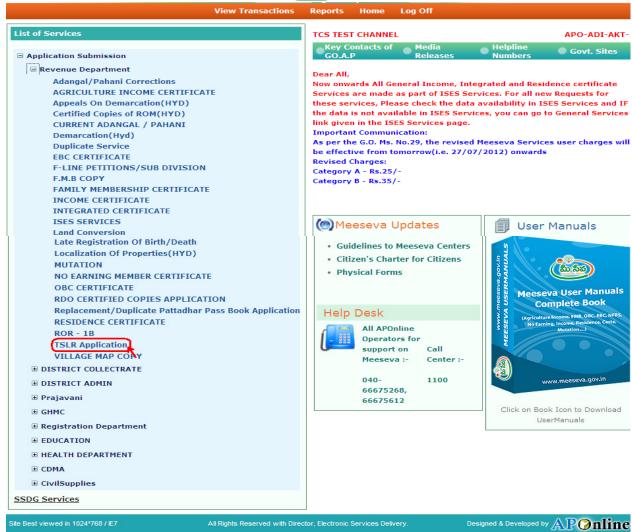


Figure 2: Expanded Revenue Department Services

3) After selection of TSLR **Application** Service, the **TSLR Application** request screen appears as depicted in Figure 3.



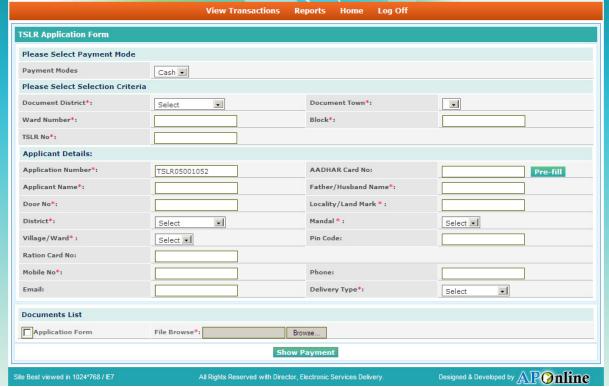


Figure 3: TSLR Application request screen

4) Enter Document details such as Document district, Document Town, Ward Number, Block and TSLR No as depicted in the following figure 4.



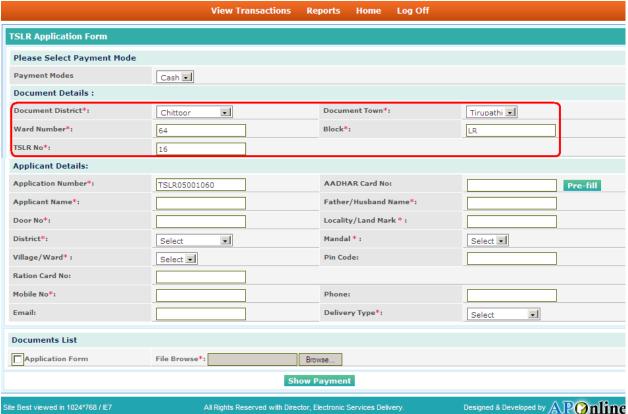


Figure 4: Document Details in TSLR Application request Screen

5) Enter Applicant details such as Aadhaar Number, Applicant Name, Father/Husband Name, Door No., Locality/Land Mark, District, Mandal, Village/Ward, Pin code, Ration card No, Mobile, Phone Number and Email Id etc. This has been depicted in the following figure 5.

Note: - Here we can also fill Applicant details with the help of Aadhaar number.



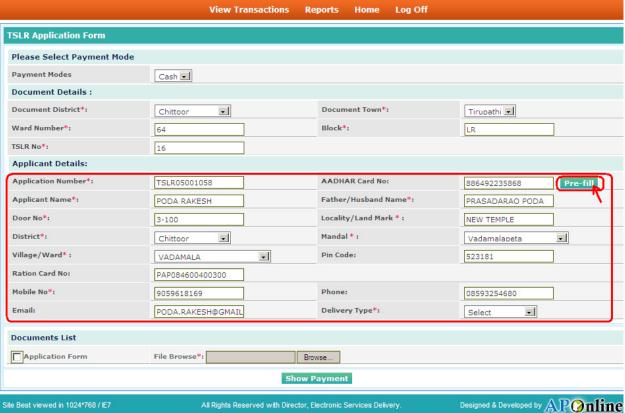


Figure 5: Applicant Details in TSLR Application request screen

**Note:** Based on the Citizen request, the delivery option (either through At KIOSK or Speed Post - Local or Speed Post - Non Local at the Franchisee) has to be selected. The courier charge for Post (Local) is INR. 33/- and for Post to Non Local areas is INR. 46/-.



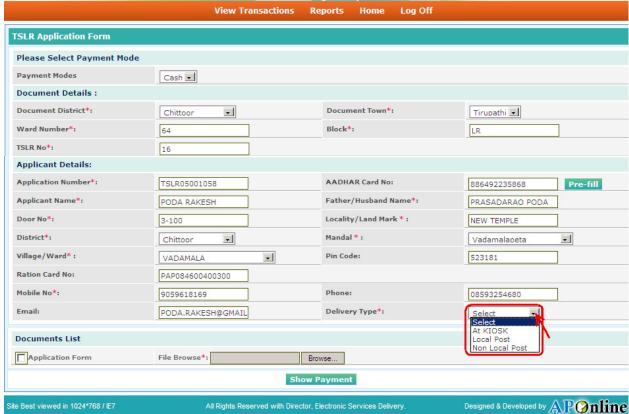


Figure 6: Delivery Type in TSLR Application request screen

7) Collect the necessary supporting documents as indicated in the TSLR Application form request Page scan the documents and upload into the system, as depicted in Figure 7.



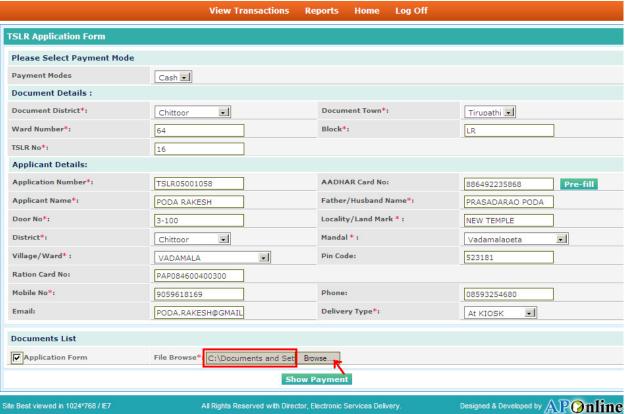


Figure 7: Documents upload list in the request Screen

Note: All the mandatory fields have to be filled in; otherwise request will not be accepted by the system.

Note: Ensure that Here Applicant Details must be postal Address

8) Click Show Payment. Another window appears requesting to Confirm Payment as depicted in figures 8 and 9.



	View Transactions	Reports Home Log Off	
TSLR Application Form			
Please Select Payment Mod	e		
Payment Modes	Cash 🔽		
Document Details :			
Document District*:	Chittoor	Document Town*:	Tirupathi 🖃
Ward Number*:	64	Block*:	LR
TSLR No*:	16		
Applicant Details:			
Application Number*:	TSLR05001058	AADHAR Card No:	886492235868 Pre-fill
Applicant Name*:	PODA RAKESH	Father/Husband Name*:	PRASADARAO PODA
Door No*:	3-100	Locality/Land Mark *:	NEW TEMPLE
District*:	Chittoor	Mandal *:	Vadamalapeta
Village/Ward*:	VADAMALA	Pin Code:	523181
Ration Card No:	PAP084600400300		
Mobile No*:	9059618169	Phone:	08593254680
Email:	PODA.RAKESH@GMAIL	Delivery Type*:	At KIOSK
Documents List			
Application Form	File Browse*: C:\Documents and Set	Browse	
	Sh	ow Payment	
e Best viewed in 1024*768 / IE7	All Rights Reserved with Direc	tor, Electronic Services Delivery.	Designed & Developed by APOnlin

Figure 8: Show payment section



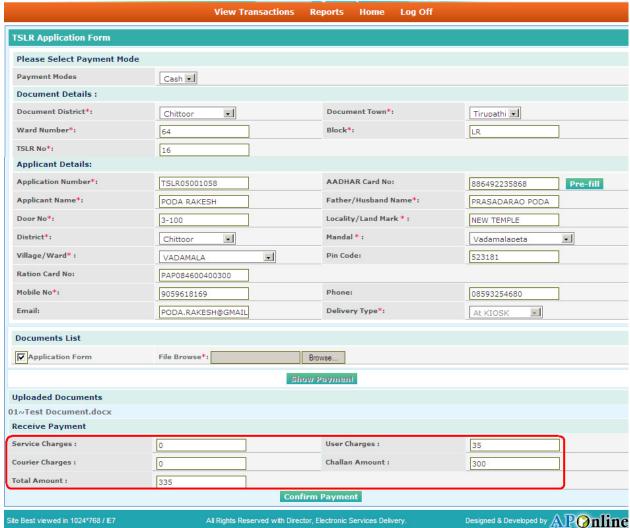


Figure 9: Uploaded documents list and Charges Details

9) Based on the delivery option chosen by the citizen, the service charges will be calculated and displayed in **Show Payment**.



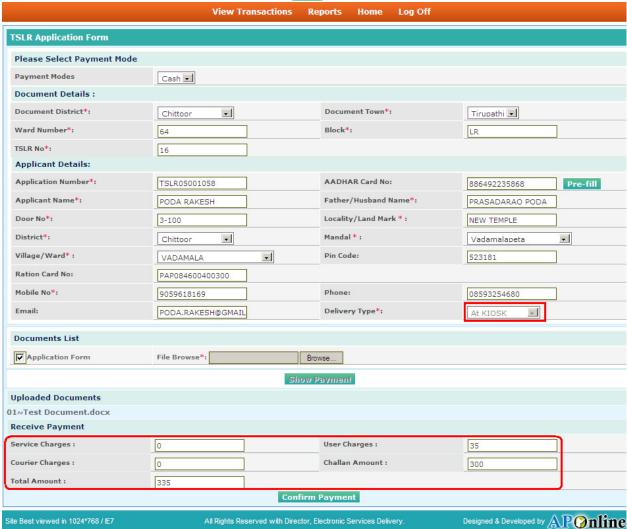


Figure 10: Payment Confirmation section

10) Collect the amount from the Citizen and click **Confirm Payment** to submit the request.



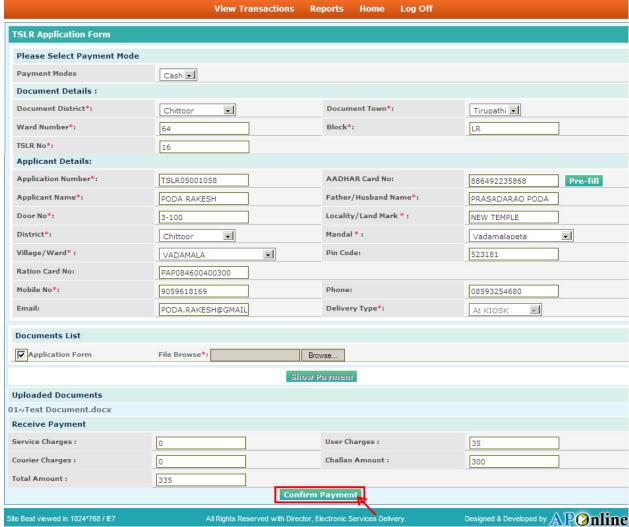


Figure 11: Payment Confirmation section

11) On confirmation, a receipt will be generated as depicted in the following figure. The receipt will contain the Certificate delivery date. This has been depicted in the following figure 12.

**Note:** Ensure that you have sufficient balance with your service provider (SCA), else the system will not accept the request.





Figure 12: TSLR Application Receipt

Once the request is approved by Department then, TSLR Certificate will be dispatched through courier to the customer's address if Delivery Type is Speed Post Local/Non Local.

If Delivery Type Is Manual, then citizen collect the TSLR Certificate from franchisee where he/she applied for the Certificate.