



## **CERTIFIED COPIES OF TSLR**

The Word TSLR is nothing but Town Survey Land Register. Using this service Applicant knows the Land owner details. TSLR copy is The Output of this service. Deputy Director is Competent Authority for Hyderabad District and Municipal Commissioner is competent Authority for Other Districts.

<b>Category Type</b>	B
<b>User Charges</b>	INR 35/-
<b>SLA</b>	7 working days
<b>Competent Authority</b>	Deputy Director SS&LR in Hyd. Municipal Commissioner in other districts
<b>Documents Required</b>	Application Form*

**Note:** The asterisk (\*) denotes mandatory requirement of documents.

### Apply for CC of TSLR Service:

This section contains instructions for the operators of the Meeseva web application to apply for Certified Copies of TSLR Certificate.

- 1) In Meeseva home screen, under List of Services, Select Revenue **Department**. As depicted in Figure 1.

The screenshot shows the Meeseva web application interface. On the left, a 'List of Services' sidebar contains a tree view where 'Revenue Department' is selected and highlighted with a red box. The main content area features a 'TCS TEST CHANNEL' banner with a message about ISES Services. Below this, there are sections for 'Meeseva Updates' (Guidelines to Meeseva Centers, Citizen's Charter for Citizens, Physical Forms), 'Help Desk' (All APOne Operators for support on Meeseva, Call Center: 1100, 040-66675268, 66675612), and 'User Manuals' (Meeseva User Manuals Complete Book).

Figure 1: Revenue Department

- 2) Select CC of TSLR Application Service under Revenue department services as depicted in Figure 2.



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List of Services

Application Submission

Revenue Department

- Adangal/Pahani Corrections
- AGRICULTURE INCOME CERTIFICATE
- Appeals On Demarcation(HYD)
- Certified Copies of ROM(HYD)
- CURRENT ADANGAL / PAHANI
- Demarcation(Hyd)
- Duplicate Service
- EBC CERTIFICATE
- F-LINE PETITIONS/SUB DIVISION
- F.M.B COPY
- FAMILY MEMBERSHIP CERTIFICATE
- INCOME CERTIFICATE
- INTEGRATED CERTIFICATE
- ISES SERVICES
- Land Conversion
- Late Registration Of Birth/Death
- Localization Of Properties(HYD)
- MUTATION
- NO EARNING MEMBER CERTIFICATE
- OBC CERTIFICATE
- RDO CERTIFIED COPIES APPLICATION
- Replacement/Duplicate Pattadhar Pass Book Application
- RESIDENCE CERTIFICATE
- ROR - 1B
- TSLR Application
- VILLAGE MAP COPY

DISTRICT COLLECTRATE

DISTRICT ADMIN

Prajavani

GHMC

Registration Department

EDUCATION

HEALTH DEPARTMENT

CDMA

CivilSupplies

[SSDG Services](#)

TCS TEST CHANNEL

[Key Contacts of GO.A.P](#)   [Media Releases](#)   [Helpline Numbers](#)   [Govt. Sites](#)

APO-ADI-AKT-

[Dear All,](#)

[Now onwards All General Income, Integrated and Residence certificate Services are made as part of ISES Services. For all new Requests for these services, Please check the data availability in ISES Services and IF the data is not available in ISES Services, you can go to General Services link given in the ISES Services page.](#)

[Important Communication:](#)

[As per the G.O. Ms. No.29, the revised Meeseva Services user charges will be effective from tomorrow\(i.e. 27/07/2012\) onwards](#)

[Revised Charges:](#)

[Category A - Rs.25/-](#)

[Category B - Rs.35/-](#)

Meeseva Updates

- Guidelines to Meeseva Centers
- Citizen's Charter for Citizens
- Physical Forms

Help Desk



All APOne Operators for support on Meeseva :-

040-66675268, 66675612

Call Center :-

1100

User Manuals



Click on Book Icon to Download UserManuals

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Figure 2: Expanded Revenue Department Services

3) After selection of TSLR **Application** Service, the **TSLR Application** request screen appears as depicted in Figure 3.



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### TSLR Application Form

**Please Select Payment Mode**

Payment Modes:

**Please Select Selection Criteria**

Document District\*:  Document Town\*:

Ward Number\*:  Block\*:

TSLR No\*:

**Applicant Details:**

Application Number\*:  AADHAR Card No:

Applicant Name\*:  Father/Husband Name\*:

Door No\*:  Locality/Land Mark \*:

District\*:  Mandal \*:

Village/Ward\*:  Pin Code:

Ration Card No:

Mobile No\*:  Phone:

Email:  Delivery Type\*:

**Documents List**

☐ Application Form File Browse\*:

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Figure 3: TSLR Application request screen

4) Enter Document details such as Document district, Document Town, Ward Number, Block and TSLR No as depicted in the following figure 4.



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### TSLR Application Form

**Please Select Payment Mode**

Payment Modes:

**Document Details :**

Document District*:	<input type="text" value="Chittoor"/>	Document Town*:	<input type="text" value="Tirupathi"/>
Ward Number*:	<input type="text" value="64"/>	Block*:	<input type="text" value="LR"/>
TSLR No*:	<input type="text" value="16"/>		

**Applicant Details:**

Application Number*:	<input type="text" value="TSLR05001060"/>	AADHAR Card No:	<input type="text"/>	<a href="#">Pre-fill</a>
Applicant Name*:	<input type="text"/>	Father/Husband Name*:	<input type="text"/>	
Door No*:	<input type="text"/>	Locality/Land Mark * :	<input type="text"/>	
District*:	<input type="text" value="Select"/>	Mandal * :	<input type="text" value="Select"/>	
Village/Ward * :	<input type="text" value="Select"/>	Pin Code:	<input type="text"/>	
Ration Card No:	<input type="text"/>			
Mobile No*:	<input type="text"/>	Phone:	<input type="text"/>	
Email:	<input type="text"/>	Delivery Type*:	<input type="text" value="Select"/>	

**Documents List**

☐ Application Form      File Browse\*:  [Browse...](#)

[Show Payment](#)

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Figure 4: Document Details in TSLR Application request Screen

5) Enter Applicant details such as Aadhaar Number, Applicant Name, Father/Husband Name, Door No., Locality/Land Mark, District, Mandal, Village/Ward, Pin code, Ration card No, Mobile, Phone Number and Email Id etc. This has been depicted in the following figure 5.

**Note: - Here we can also fill Applicant details with the help of Aadhaar number.**



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**TSLR Application Form**

**Please Select Payment Mode**

Payment Modes:

**Document Details :**

Document District*:	<input type="text" value="Chittoor"/>	Document Town*:	<input type="text" value="Tirupathi"/>
Ward Number*:	<input type="text" value="64"/>	Block*:	<input type="text" value="LR"/>
TSLR No*:	<input type="text" value="16"/>		

**Applicant Details:**

Application Number*:	<input type="text" value="TSLR05001058"/>	AADHAR Card No:	<input type="text" value="886492235868"/>	<input type="button" value="Pre-fill"/>
Applicant Name*:	<input type="text" value="PODA RAKESH"/>	Father/Husband Name*:	<input type="text" value="PRASADARAO PODA"/>	
Door No*:	<input type="text" value="3-100"/>	Locality/Land Mark *:	<input type="text" value="NEW TEMPLE"/>	
District*:	<input type="text" value="Chittoor"/>	Mandal *:	<input type="text" value="Vadamalabeta"/>	
Village/Ward*:	<input type="text" value="VADAMALA"/>	Pin Code:	<input type="text" value="523181"/>	
Ration Card No:	<input type="text" value="PAP084600400300"/>			
Mobile No*:	<input type="text" value="9059618169"/>	Phone:	<input type="text" value="08593254680"/>	
Email:	<input type="text" value="PODA.RAKESH@GMAIL"/>	Delivery Type*:	<input type="text" value="Select"/>	

**Documents List**

☐ Application Form

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Figure 5: Applicant Details in TSLR Application request screen

**Note:** Based on the Citizen request, the delivery option (either through At KIOSK or Speed Post - Local or Speed Post - Non Local at the Franchisee) has to be selected. The courier charge for Post (Local) is INR. 33/- and for Post to Non Local areas is INR. 46/-.



View Transactions   Reports   Home   Log Off			
<b>TSLR Application Form</b>			
<b>Please Select Payment Mode</b>			
Payment Modes		Cash	
<b>Document Details :</b>			
Document District*	Chittoor	Document Town*	Tirupathi
Ward Number*	64	Block*	LR
TSLR No*	16		
<b>Applicant Details:</b>			
Application Number*	TSLR05001058	AADHAR Card No:	886492235868 <span>Pre-fill</span>
Applicant Name*	PODA RAKESH	Father/Husband Name*	PRASADARAO PODA
Door No*	3-100	Locality/Land Mark *	NEW TEMPLE
District*	Chittoor	Mandal *	Vadamalapeta
Village/Ward *	VADAMALA	Pin Code:	523181
Ration Card No:	PAP084600400300		
Mobile No*	9059618169	Phone:	08593254680
Email:	PODA.RAKESH@GMAIL	Delivery Type*	<div><div>Select</div><div>Select</div><div>At KIOSK</div><div>Local Post</div><div>Non Local Post</div></div>
<b>Documents List</b>			
<input type="checkbox"/> Application Form	File Browse*	Browse...	
<b>Show Payment</b>			

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Figure 6: Delivery Type in TSLR Application request screen

7) Collect the necessary supporting documents as indicated in the TSLR Application form request Page scan the documents and upload into the system, as depicted in Figure 7.



View Transactions   Reports   Home   Log Off			
<b>TSLR Application Form</b>			
<b>Please Select Payment Mode</b>			
Payment Modes		Cash	
<b>Document Details :</b>			
Document District*	Chittoor	Document Town*	Tirupathi
Ward Number*	64	Block*	LR
TSLR No*	16		
<b>Applicant Details:</b>			
Application Number*	TSLR05001058	AADHAR Card No:	886492235868 <span>Pre-fill</span>
Applicant Name*	PODA RAKESH	Father/Husband Name*	PRASADARAO PODA
Door No*	3-100	Locality/Land Mark *	NEW TEMPLE
District*	Chittoor	Mandal *	Vadamalabeta
Village/Ward*	VADAMALA	Pin Code:	523181
Ration Card No:	PAP084600400300		
Mobile No*	9059618169	Phone:	08593254680
Email:	PODA.RAKESH@GMAIL	Delivery Type*	At KIOSK
<b>Documents List</b>			
<input checked="" type="checkbox"/> Application Form	File Browse*	C:\Documents and Set	Browse...
<span>Show Payment</span>			

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Figure 7: Documents upload list in the request Screen

**Note:** All the mandatory fields have to be filled in; otherwise request will not be accepted by the system.

**Note:** Ensure that Here Applicant Details must be postal Address

8) Click Show Payment. Another window appears requesting to Confirm Payment as depicted in figures 8 and 9.



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<b>TSLR Application Form</b>			
<b>Please Select Payment Mode</b>			
Payment Modes		<input type="text" value="Cash"/>	
<b>Document Details :</b>			
Document District*:	<input type="text" value="Chittoor"/>	Document Town*:	<input type="text" value="Tirupathi"/>
Ward Number*:	<input type="text" value="64"/>	Block*:	<input type="text" value="LR"/>
TSLR No*:	<input type="text" value="16"/>		
<b>Applicant Details:</b>			
Application Number*:	<input type="text" value="TSLR05001058"/>	AADHAR Card No:	<input type="text" value="886492235868"/> <b>Pre-fill</b>
Applicant Name*:	<input type="text" value="PODA RAKESH"/>	Father/Husband Name*:	<input type="text" value="PRASADARAO PODA"/>
Door No*:	<input type="text" value="3-100"/>	Locality/Land Mark *:	<input type="text" value="NEW TEMPLE"/>
District*:	<input type="text" value="Chittoor"/>	Mandal *:	<input type="text" value="Vadamalapeta"/>
Village/Ward*:	<input type="text" value="VADAMALA"/>	Pin Code:	<input type="text" value="523181"/>
Ration Card No:	<input type="text" value="PAP084600400300"/>		
Mobile No*:	<input type="text" value="9059618169"/>	Phone:	<input type="text" value="08593254680"/>
Email:	<input type="text" value="PODA.RAKESH@GMAIL"/>	Delivery Type*:	<input type="text" value="At KIOSK"/>
<b>Documents List</b>			
<input checked="" type="checkbox"/> Application Form	File Browse*: <input type="text" value="C:\Documents and Set"/> <input type="button" value="Browse..."/>		
<b>Show Payment</b>			

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Figure 8: Show payment section



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**TSLR Application Form**

**Please Select Payment Mode**

Payment Modes

Cash

**Document Details :**

Document District\*:

Chittoor

Document Town\*:

Tirupathi

Ward Number\*:

64

Block\*:

LR

TSLR No\*:

16

**Applicant Details:**

Application Number\*:

TSLR05001058

AADHAR Card No:

886492235868

Pre-fill

Applicant Name\*:

PODA RAKESH

Father/Husband Name\*:

PRASADARAO PODA

Door No\*:

3-100

Locality/Land Mark \* :

NEW TEMPLE

District\*:

Chittoor

Mandal \* :

Vadamalapeta

Village/Ward\* :

VADAMALA

Pin Code:

523181

Ration Card No:

PAP084600400300

Mobile No\*:

9059618169

Phone:

08593254680

Email:

PODA.RAKESH@GMAIL

Delivery Type\*:

At KIOSK

**Documents List**

☒ Application Form

File Browse\*:

Browse...

Show Payment

**Uploaded Documents**

01~Test Document.docx

**Receive Payment**

Service Charges :

0

User Charges :

35

Courier Charges :

0

Challan Amount :

300

Total Amount :

335

Confirm Payment

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Figure 9: Uploaded documents list and Charges Details

9) Based on the delivery option chosen by the citizen, the service charges will be calculated and displayed in **Show Payment**.



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<b>TSLR Application Form</b>			
<b>Please Select Payment Mode</b>			
Payment Modes		Cash	
<b>Document Details :</b>			
Document District*	Chittoor	Document Town*	Tirupathi
Ward Number*	64	Block*	LR
TSLR No*	16		
<b>Applicant Details:</b>			
Application Number*	TSLR05001058	AADHAR Card No:	886492235868 <span>Pre-fill</span>
Applicant Name*	PODA RAKESH	Father/Husband Name*	PRASADARAO PODA
Door No*	3-100	Locality/Land Mark *	NEW TEMPLE
District*	Chittoor	Mandal *	Vadamalabeta
Village/Ward *	VADAMALA	Pin Code:	523181
Ration Card No:	PAP084600400300		
Mobile No*	9059618169	Phone:	08593254680
Email:	PODA.RAKESH@GMAIL	Delivery Type*:	At KIOSK
<b>Documents List</b>			
<input checked="" type="checkbox"/> Application Form		File Browse*: <input type="text"/> <span>Browse...</span>	
<span>Show Payment</span>			
<b>Uploaded Documents</b>			
01~Test Document.docx			
<b>Receive Payment</b>			
Service Charges :	0	User Charges :	35
Courier Charges :	0	Challan Amount :	300
Total Amount :	335		
<span>Confirm Payment</span>			

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Figure 10: Payment Confirmation section

10) Collect the amount from the Citizen and click **Confirm Payment** to submit the request.



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**TSLR Application Form**

**Please Select Payment Mode**

Payment Modes:

**Document Details :**

Document District*:	<input type="text" value="Chittoor"/>	Document Town*:	<input type="text" value="Tirupathi"/>
Ward Number*:	<input type="text" value="64"/>	Block*:	<input type="text" value="LR"/>
TSLR No*:	<input type="text" value="16"/>		

**Applicant Details:**

Application Number*:	<input type="text" value="TSLR05001058"/>	AADHAR Card No:	<input type="text" value="886492235868"/>	<input type="button" value="Pre-fill"/>
Applicant Name*:	<input type="text" value="PODA RAKESH"/>	Father/Husband Name*:	<input type="text" value="PRASADARAO PODA"/>	
Door No*:	<input type="text" value="3-100"/>	Locality/Land Mark* :	<input type="text" value="NEW TEMPLE"/>	
District*:	<input type="text" value="Chittoor"/>	Mandal* :	<input type="text" value="Vadamalabeta"/>	
Village/Ward* :	<input type="text" value="VADAMALA"/>	Pin Code:	<input type="text" value="523181"/>	
Ration Card No:	<input type="text" value="PAP084600400300"/>			
Mobile No*:	<input type="text" value="9059618169"/>	Phone:	<input type="text" value="08593254680"/>	
Email:	<input type="text" value="PODA.RAKESH@GMAIL"/>	Delivery Type*:	<input type="text" value="At KIOSK"/>	

**Documents List**

☒ Application Form

**Uploaded Documents**

01~Test Document.docx

**Receive Payment**

Service Charges :	<input type="text" value="0"/>	User Charges :	<input type="text" value="35"/>
Courier Charges :	<input type="text" value="0"/>	Challan Amount :	<input type="text" value="300"/>
Total Amount :	<input type="text" value="335"/>		

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Figure 11: Payment Confirmation section

11) On confirmation, a receipt will be generated as depicted in the following figure. The receipt will contain the Certificate delivery date. This has been depicted in the following figure 12.

**Note:** Ensure that you have sufficient balance with your service provider (SCA), else the system will not accept the request.



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Date :09/05/2013

Time :11:24 AM

TSLR Receipt			
Duplicate Receipt		Date of Payment : 07/05/2013	
Center Name :	APO-ADI-AKT	Transaction Id :	TTSLR05001056
Applicant Name :	PODA RAKESH	Application No :	TSLR05001056
Service Name :	TSLR Application	Amount Paid : (in Rs.)	335
District :	Chittoor	TS.No./SurveyNo :	10
Ward :	12	Block :	D
Certificate Delivered In:	Within 15 working days from requested date .		

TCS TEST CHANNEL

To know the Application Status, Please visit [www.meeseva.gov.in](http://www.meeseva.gov.in).

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[List of Services](#)

[TSLR Application](#)

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Figure 12: TSLR Application Receipt

Once the request is approved by Department then, TSLR Certificate will be dispatched through courier to the customer's address if Delivery Type is Speed Post Local/Non Local.

If Delivery Type Is Manual, then citizen collect the TSLR Certificate from franchisee where he/she applied for the Certificate.